

**The Calliope Scout Group
The Ship
King Edward Parade
DEVONPORT**



**TERMS AND CONDITIONS
FOR THE SHORT TERM USAGE OF THE HALL**

This document details the terms and conditions relating to the “Short Term” use of the Calliope Sea Scout Group (called the “Ship”) Hall by *Client Name* (called the “Client.”) for an “Activity” on the *Date* between *9999hrs* and *9999hrs*.

a. General Terms

- i. That the use of the “Ship” shall not effect the normal running of any Calliope Activities.
- ii. That the Client shall undertake to maintain the “Ship” in a reasonable state during its use.
- iii. The lower level of the “Ship” (Boat Shed) is expressly out of bounds.
- iv. The Maximum Number of Occupants is 50.
- v. Any Alcohol must be consumed inside the “Ship”.
- vi. The “Ship” shall be left in a clean and tidy condition at the conclusion of your function. This shall be completed no later than 1030hrs the following day.
- vii. All music / noise must cease by 2330hrs, and the Ship must be vacated by 2400hrs.

b. Remuneration

- i. That the Client shall pay Calliope a donation of **\$250.00** for the use of the “Ship”.
- ii. A Refundable Bond of **\$250.00** is required which will be repaid in full. Any damage accredited to the Client, shall be repaired to the satisfaction of both parties.
- iii. Failure to occupy / vacate the Ship in accordance with the agreed times will effect the Refund of the Bond. Any Losses incurred by Calliope or other interested parties will be deducted.
- iv. All costs attributable to any damages by the Client will be recovered in full.
- v. All monies relating to the hireage of the “Ship” by the client shall be paid as donations.
- vi. All monies are to be paid to the Group Leader, prior to the uplift of a key.

c. Cessation

- i. The Key is to be returned to the Group Leader **Immediately** following the usage of the “Ship”. It is to be either deposited in the Mail Slot on the Front of the “Ship”, or by leaving in the letterbox at 20C Lake Rd, Devonport, or as otherwise arranged.

CR Leech ED*
Group Leader
Calliope Sea Scout Group

Client Details

Client Name	Client Address	Client Suburb	Client Telephone

** Indicates that the Fee is Variable. See our Website for details of the Fees Applicable for the use of the “Ship”.*

Visit our Website: <http://www.calliope.org.nz>